

PONDICHERRY UNIVERSITY

Dr.B.R.Ambedkar Administrative Building
R.V.Nagar, Kalapet, Puducherry – 605 014.

Date: 23.10.2014

EXPRESSION OF INTEREST INVITED

Expression of interest is invited from eligible persons for setting up a Xerox shop at the School of Humanities / Social Sciences and International Studies Building, Silver Jubilee Campus. The space allocated is a room measuring 2.75 mt. x 1.75mt.

The interested persons are requested to send the expression of interest in a plain paper with following details:

1. Name
2. Address
3. Rate to be charged for Xerox copies (for various sizes, B/W & Colour Xerox copies etc.,)
4. Experience in the field with details

Application should reach on or before **05th November 2014**

Application should reach the following address:

Shri.N.Sankaramourthy,
Assistant Engineer (Civil),
Pondicherry University,
Puducherry – 605 014.

Terms & Conditions:

1. A nominal rent of Rs.500/- per month to be paid on or before 5th of every month for occupation of the premises.
2. A security deposit of Rs.10,000/- to be paid, immediately after selection, which is refundable after adjustments of dues if any.
3. Initial allotment is only for one year.
4. Based on the performance, period of one year may be extended.
5. Quality of paper & quality of machine to be ensured.
6. The Xerox shop should kept open from 9.30 a.m. to 5.30 p.m. on all working days regularly.
7. Electricity charges is to be paid separately based on actual consumption.
8. Powder toner to be used for Xerox copy.
9. Permission from the Administration authorities to be obtained for other than the Xerox copy activity.
10. Pondicherry University reserves the right to accept or reject any or all the bids without assigning any reason thereof.
11. Pondicherry University reserves the right to select any bidder based on past performance & the quality
12. Pondicherry University reserves the right to cancel the allotment and vacate without assigning any reason on one month notice.
13. The place of shop at Silver Jubilee campus may be inspected during working days at working time before submission of expression of interest.

ASSISTANT ENGINEER (CIVIL)